17 December 1958

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MEMORATUM FOR: Comptroller

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: Overseas Air Travel STATES

1. During the past few weeks a number of questions have arisen with respect to the newly insugurated overseas jet flights and the use of such flights for official travel of Agency personnel. In the absence of positive official guidance, it has been necessary to consider each request on its own merits and judge it on the basis of comparative costs or under paragraph 7 d, Regulation In anticipation of the certain expension in the use of jet aircraft, and the corresponding witherment of the conventional piston-driven aircraft, we believe that we should begin now to develop our policies with respect to such travel.

- 2. We have also noted that the Department of State has revised its policies concerning the authorization for use of berths on overseas flights in pisten-driven elecraft. Our own regulations authorize the use of a borth in overseas travel originating or terminating in the United States, and between foreign eductries when the flight is of six hours duration or more. Under this policy, barths may be authorized in many instances when they are not only unmecessary but actually impractisal. Consequently, we feel that we should also review this aspect of official foreign travel and establish more realistic criteria.
- 3. It is requested that you consider these problems and give us your recommendations for appropriate regulatory changes. Such recommendations should be submitted through the Special Support Assistant to the Deputy Director (Support) for his concurrence.

Executive Assistant to the Besuty Director (Support)

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